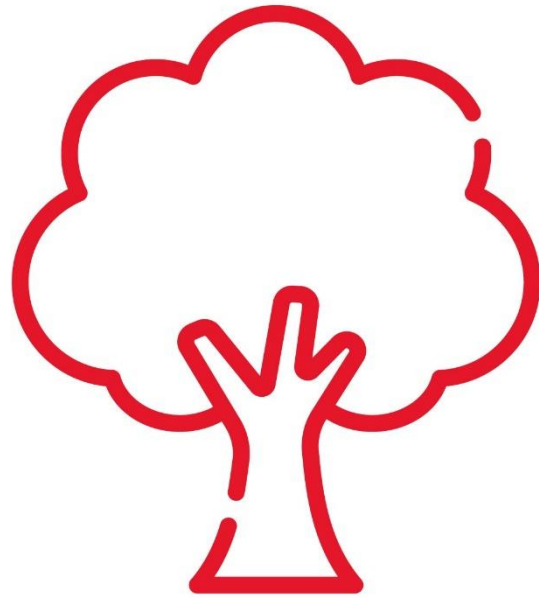


Teaching & Learning

TERMS OF REFERENCE



**Robert
Bakewell**
Primary School

Updated: 12th September 2022

Table of Contents

Summary.....	3
Objectives.....	3
Scope Inclusions.....	3
Scope Exclusions	3
Execution.....	3
Reporting.....	3
Management.....	4
Approval & Sign Off	4
GENERAL Terms of Reference.	4
Committee Membership	5
Link Governor Roles (linked to 3 year school strategy)	5

Summary

- Ensuring clarity of vision, ethos and strategic direction regarding the Teaching and Learning standards at Robert Bakewell Primary school.
- Holding the Headteacher to account for the educational performance of the school and it's pupils, in order that high quality teaching and learning is provided.

Objectives.

- This Committee will have delegated powers to undertake the role within the framework of the terms of reference set out below.
- To monitor the development of the school curriculum with a view to ensuring that the curriculum fulfils statutory requirements, meets the needs of all pupils at the school and provides a range of rich, relevant and varied learning experiences for all pupils.
- To monitor the quality of teaching and classroom support through link visits and as reported to the governing body by the Headteacher and Senior Leadership Team (SLT) through their programme of monitoring, classroom observations, book audits and via the reports of external advisors/ inspectors to the school.
- To monitor pupil outcomes with respect to the rates of progress of pupils at the school and comparison with national figures and the progress and attainment of pupils with similar needs.
- To ensure the well-being and safe guarding of the children under our care.

Scope Inclusions

- ✓ Curriculum
- ✓ Behaviour & Exclusions
- ✓ Admissions & Attendance
- ✓ Inclusion & Equality
- ✓ Safeguarding

Scope Exclusions

- ✓ Staffing & staff performance management
- ✓ Finance
- ✓ Health & Safety
- ✓ Premises & Assets
- ✓ Information

Execution

Reporting

To meet once a term – formally, and to report findings to the Full Governing Body. Relevant Link Governors to report once a term into the Committee

Management

Quorum of three Governors. The Committee should not meet without the Headteacher or their representative. Key priority Link Governors should not be members of staff. Headteacher to provide headline data (in year and end of Key Stage) for each meeting.

Approval & Sign Off

Chairperson to sign-off policies/documentation once a majority decision has been achieved from other Committee members. Chairperson to refer decisions that have a budgetary/operational requirement to the Leadership and Management Committee.

GENERAL Terms of Reference.

1. To ensure that the school curriculum meets statutory requirements of the national curriculum and related legislation
2. To ensure that statutory requirements regarding inclusion & equality are met including those pupils with special educational needs and disabilities.
3. To ensure the provision for religious education meets statutory requirements.
4. To receive reports from the Headteacher and appropriate members of the school SLT on curriculum development and planning.
5. To familiarise itself with the OFSTED recommendations as a basis for supporting the school in providing high quality teaching and learning opportunities.
6. To contribute to the School Development Plan, ensuring that key curriculum priorities, those identified by OFSTED inspections and those arising from self-evaluation are included.
7. To ensure that the curriculum meets the full range of needs of children taught at Robert Bakewell and that the appropriate facilities and resources are in place to support the delivery of the curriculum.
8. To receive summary reports from the Headteacher, broken down by Key Stage, on the overall quality of teaching in the school and to act as a consultative group to the Head teacher on actions required to continuously improve and maintain the quality of teaching.
9. To monitor overall rates of progress of pupils at the school, by considering the rates of progress of groups or cohorts of children in core areas.
10. To compare the rates of progress and attainment of children at the school with national data on the attainment of children with similar needs via national data bases.
11. To review and agree the Teaching and Learning policy, and curriculum-related policies for approval by the Governing Body.
12. To report back to the full Governing body on curriculum development, quality of teaching and pupil outcomes.
13. To ensure that child-guarding statutory requirements are met.
14. To ensure that the Complaints Procedure regarding pupil matters is effective and that complaints are dealt with fairly and timely.
15. To communicate the school's achievements and ethos to parents and the wider school community.
16. To support communication between parents and the school on curriculum matters.

Committee Membership

Membership:	Ellen Lockwood, Andy Pask, Anne-Marie Hasslehurst, Jade Hall
Quorum:	3 governors.
Frequency of Meetings:	Once-a-term.
Chair of Committee:	Ellen Lockwood
Clerk:	Cath Watson

Link Governor Roles (linked to 3 year school strategy)

Name	Role	Leadership link
Donna Sherratt	Safeguarding	Tessa Best
Andrew Reed	Progress Review Meetings (Ofsted ready)	Jon Bishop
Andy Pask	WE LEARN (curriculum) <ul style="list-style-type: none"> Quality of Education (Intent, Implementation) Sports Premium 	Mark Hibbert
Anne Marie	WE CARE (inclusion) <ul style="list-style-type: none"> SEND Pupil Premium Welfare 	Ruby Kabir
Angela McLeod	WE ACHIEVE (impact) <ul style="list-style-type: none"> Statutory Data Secondary Ready Quality of Education (Impact) 	Jon Bishop / Katie Dixon
Ellen Lockwood	TOGETHER (community) <ul style="list-style-type: none"> OOSHL Trips, Residential British values, Racism, Bullying 	Katie Hayden / Sital Odedra
Amita Mistry & Jade Hall	Training and Development	